

December 14, 2015

The regular meeting of the Seward Airport Authority was held on Monday December 14, 2015 at 5:30 p.m. The meeting was held at the Seward Airport Authority Terminal Building, 1251 - 280th Road, Seward, Nebraska. Members present: Erich Helge, A.J. Herrold , Marvin Siefert, Ken Norseen and Alan Weigle. Also in attendance were Airport Managers Greg & Terri Whisler and Ryan L. Burger with Gabriel, Burger & Else, CPA, PC.

NOTIFICATION OF OPEN MEETINGS ACT

Notice of the meeting was given in advance thereof by posting in the following places: City Hall, County Courthouse, and Seward Airport Terminal. Availability of the agenda was communicated in the advance notice of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

THE PLEDGE OF ALLEGIANCE

Chairman Erich Helge announced that a copy of the Agenda for this meeting is posted at City Hall, County Courthouse, and Seward Airport Terminal and that copies are available at the meeting for anyone from the public. A copy of the Open Meetings Act is also posted in the meeting room for public inspection.

1.0 ELECTION OF OFFICERS

Officers on the Authority voted to keep their current positions for a one-year term. There are no changes in positions of officers.

2.0 2014 – 2015 AUDIT REVIEW

Ryan Burger CPA, presented the Basic Financial Statements and accompanying independent auditor's report for the year ended September 30, 2015. Ryan then presented the Exit Conference-Agenda and discussed the list of findings.

3.0 REPORT FROM MANAGER ON AIRPORT OPERATIONS AND CORRESPONDENCE

Fuel pump readings were given: 100 LL; 68,342 and Jet A; 18,743 which represent a sale of 494 gallons of 100 LL and zero gallons of Jet A.

Greg confirmed that the quote received from Oswald Electric to replace lighting at the north and south hangars does include changing out of outlets in the north hangar, if necessary.

Jeff with Ironhide Construction stated that they would be at the airport this week to weld replacement door latches at the new hangars.

IES (formerly Kayton Electric) will be out to continue repair of the intermittent runway lighting through replacement of the receiver coaxial cable with a new cable.

Earnest Well Drilling has replaced the leaking pressure tank at the terminal building

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with a new unit.

Greg stated that he and Terri are already registered to attend the Nebraska Aviation Symposium in Kearney on January 28-30, 2016. They have also registered with Leak Specialties to take the UST Operator Training which is now State Fire Marshal mandated training when using underground fuel storage.

Water has been shut off at the corporate hangars and the City's Water Department repaired a water leak at the south hangar.

The NDA was sent a copy of the concrete condition inspection that they'd accomplished September 11, 2015.

4.0 CAPITAL IMPROVEMENT COMMITTEE

The Authority reviewed quotes received to install replacement lighting at the north and south hangars, voted and approved the quote from Oswald Electric.

5.0 CONSENT AGENDA

Ken Norseen moved, seconded by Marvin Siefert, to approve the following consent items.

- a. Approval of minutes from last meeting
- b. Claims
- c. Review of fuel pump reading
- d. Review of Monthly Treasurer's Report
- e. Infrastructure Cost Items reimbursable to Authority

All members present voted aye.

The meeting was adjourned at 7:01 p.m

I, Alan Weigle, Secretary of the Seward Airport Authority of the City of Seward, Nebraska hereby certify that the above is a true and correct copy of the minutes from the December 14, 2015 meeting.