

July 11, 2016

The regular meeting of the Seward Airport Authority was held on Monday July 11, 2016 at 5:30 p.m. The meeting was held at the Seward Airport Authority Terminal Building, 1251 - 280th Road, Seward, Nebraska. Members present: Erich Helge, A. J. Herrold, Ken Norseen, Marvin Siefert, Alan Weigle. Also in attendance were Airport Managers Greg & Terri Whisler and Galen Lyons with Plains Equipment Group.

Notice of the meeting was given in advance thereof by posting in the following places: City Hall, County Courthouse, and Seward Airport Terminal. Availability of the agenda was communicated in the advance notice of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

THE PLEDGE OF ALLEGIANCE

Chairman Erich Helge announced that a copy of the Agenda for this meeting is posted at City Hall, County Courthouse, Seward Memorial Library and Seward Airport Terminal and that copies are available at the meeting for anyone from the public. A copy of the Open Meetings Act is also posted in the meeting room for public inspection.

4.0 TRACTOR/T-HANGAR LOANS

Plains Equipment Group Equipment Sales and Location Manager Galen Lyons spoke to the Authority in regard to the current tractor lease. Galen answered questions in regard to lease and sale options.

1.0 REPORT FROM MANAGER ON AIRPORT OPERATIONS AND CORRESPONDENCE

Fuel pump readings were given: 100 LL: 73,506 and Jet A: 19,043 which represent a sale of 1827 gallons of 100 LL and 40 gallons of Jet A.

Greg stated that the Midwest Aerobatic competition held June 24-26, 2016 was a success with 27 aircraft and 36 competitors. The July 4 Air Show was delayed due to low ceilings and lasted for 45 minutes as three performers were unable to fly. A 55-gallon drum of airshow smoke oil was purchased. All the rental equipment was returned on the July 5.

Both airport helicopter and Whisler Aviation truck with Desert Storm veterans were entered into the July 4 parade in conjunction with the National Guard Museum. This marked the 25th anniversary for the 24th Medical Air Ambulance Company deployment to Desert Storm. The helicopter was awarded the Best of Show Award.

Conduit installation contracted for Great Plains Communications had been completed, but a kinked conduit underground will require replacement and push the wire installation.

A seal has been replaced at the fuel pump hose reel, four fuel pump filters ordered from Yant Equipment, and a few spare runway light parts have been received.

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3.0 JULY 4, 2016 AIR SHOW

Terri spoke of the many positive responses heard in regard to the July 4 Air Show.

5.0 CAPITAL IMPROVEMENT COMMITTEE

The authority continued discussions and approved the estimate from Schaefer Concrete for concrete work including a sidewalk on the West side of the terminal building, a dumpster pad and for paving between the terminal building and entrance road. The Authority also discussed and approved the purchase of an oval galvanized water trough to be used at the Antique Aircraft Fly-In. Greg will continue the search for a replacement snowplow.

2.0 2016 – 2017 BUDGET

a. Review of 2016-2017 Budget

Erich presented the Authority with the budget. The Authority reviewed each category and approved the 2016-2017 Budget.

b. Budget Request Resolution

Erich named and read Resolution 16-01, stating that WHEREAS, LB 306 authorized that the Airport Authority is subject to Municipal levy authority and shall be required to submit a preliminary request for levy allocation to the Mayor and Council of the City of Seward before August 1, Now THEREFORE BE IT RESOLVED BY THE AIRPORT AUTHORITY OF THE CITY OF SEWARD, NEBRASKA, that the Seward Airport Authority hereby authorizes that the preliminary request for levy allocation for Fiscal Year 2016-2017 for the Airport General Fund is \$86,072.00 and the AIRPORT Bond Fund is \$73,334.00. A. J. Herrold motioned, seconded by Ken Norseen, to approve Resolution 16-01.

6.0 ANTIQUE AIRCRAFT FLY-IN

The Authority continued discussion of preparations for the annual Nebraska Aircraft Association fly-in to be held at the Seward Municipal Airport on August 26-28, 2016.

7.0 CONSENT AGENDA

Alan Weigle moved, seconded by A. J. Herrold, to approve the following consent items.

- a. Approval of minutes from last meeting
- b. Claims
- c. Review of fuel pump reading
- d. Review of Monthly Treasurer's Report
- e. Infrastructure Cost Items reimbursable to Authority

All members present voted aye.

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The meeting was adjourned at 7:19 P.M.

I, Alan Weigle, Secretary of the Seward Airport Authority of the City of Seward, Nebraska, hereby certify that the above is a true and correct copy of the minutes from the July 11, 2016 meeting.