

December 7, 2015

The quarterly meeting of the Seward Cemetery Board was held at 7:00 p.m. on Monday, December 7, 2015 at the Seward Civic Center, 616 Bradford Street, Seward, Nebraska. Members present: Roger Glawatz, Claudia Horton, Greg Zabka, Pat Payne, Kenneth Meyer, Rick Endicott; Absent: None. Also present were: Parks/Recreation/Cemetery Director Steve Ferguson, Public Properties Caretakers II Matthew French & Dan Duffek, City Administrator Bruce Smith.

Notice of the meeting was given by posting in the following places: City Hall, Seward Memorial Library, and Seward County Courthouse. All proceedings are recorded in the minutes and the meeting is open to the public. Chairperson Meyer reported that a copy of the Open Meetings Act is at the Civic Center and all other public places mentioned above for public inspection.

Chairman Glawatz announced that a copy of the Agenda for this meeting is posted at City Hall, Seward Memorial Library, Seward County Courthouse and at the Seward Civic Center. A copy of the Open Meetings Act is posted at these locations for public inspection.

1. DISCUSSION/ACTION WITH CITY STAFF

a. Columbia Avenue building lot sales update

Lot Three of the six building lots for sale on North Columbia Avenue as been sold for \$36,000.00. No construction date is known on that lot. Ads for remaining lots appear in the Seward County Independent weekly.

b. Annual Memorial Service

The Annual Memorial Service will be held Monday, December 14, 2015 at 6:00 p.m. at the Seward Cemetery.

c. Other Updates from Staff & Questions from Board Members - No updates presented

2. CEMETERY PRICING (SPACES, SATURDAY/HOLIDAY FUNERALS, PERPETUAL CARE FEE ADJUSTEMENTS, ETC.)

Continued discussion was held regarding fees. A subcommittee of Ken Meyer and Greg Zabka and Matt French or Dan Duffek will meet to reevaluate current pricing.

3. SCHEER & REYNOLDS (VETERANS' SECTION) & OTHER ADDITIONS' RULES & REGULATIONS

a. Date to present Rules & Regulations to Council

Final improvements to the Veteran's Section are complete, with the remainder of the additions, where a few changes need to be completed. After review, all will be ready to present to the Council.

b. Recommendations of cemetery charges, i.e., space costs, etc.

This discussion was covered in Item 2.

4. CONSENT ITEMS

The September 21, 2015 minutes were approved.

5. SCHEDULE NEXT MEETING

The next meeting is scheduled for March 7, 2016 at 7:00 p.m.

December 7, 2015

The meeting was adjourned in a motion made, seconded and approved.

Pat Payne, Secretary