

June 6, 2016

The quarterly meeting of the Seward Cemetery Board was held at 7:00 p.m. on Monday, June 6, 2016 at the Seward Civic Center, 616 Bradford Street, Seward, Nebraska. Members present were: Roger Glawatz, Pat Payne, Kenneth Meyer, Rick Endicott. Absent: Claudia Horton, Greg Zabka. Also present were Public Properties Caretakers Matthew French and Dan Duffek.

Notice of the meeting was given by posting in the following places: City Hall, Seward Memorial Library, Seward County Courthouse and Seward Civic Center. Availability of the agenda was communicated in the advance notice of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman Glawatz announced that a copy of the Agenda for this meeting is posted at City Hall, Seward Memorial Library, Seward County Courthouse and Seward Civic Center. A copy of the Open Meetings Act is posted at these locations for public inspection.

#### 1. DISCUSSION/ACTION WITH CITY STAFF

##### a. Columbia Avenue Building Lot Sales Update

Two lots have been sold, with four lots remaining. No new prospective sales are known.

##### b. General Work-Related Discussion/Questions

Cemetery flowers will be picked up the week of June 14, except for those placed in urns mounted on stones.

#### 2. REVIEW OF CEMETERY CITY CODE 2-601 & ELECTION OF CHAIRPERSON & SECRETARY

Rick Endicott was nominated as new Chairperson. A motion to close nominations was made by Payne, seconded by Meyer. The motion carried to approve Endicott as Chairman.

Pat Payne was nominated to continue as Secretary. A motion to close nominations was made by Meyer, seconded by Endicott. The motion carried to approve Pat Payne continuing as Secretary.

#### 3. CEMETERY PRICING

Prices have been adjusted and a review of same will be made again in three years (2019). A motion was made by Meyer, seconded by Endicott, to present adjusted prices to City Council for the July meeting. The motion carried.

#### 4. AMENDED CEMETERY RULES

Amended rules will be presented to City Council on June 21, 2016.

#### 5. FUTURE AGENDA ITEMS

Discussion included future revenue needed for roads, trees to be replaced, etc.

#### 6. CONSENT ITEMS

Minutes of the March 7, 2016 meeting were approved in a motion by Endicott, seconded by Meyer. The motion carried.

#### 6. SCHEDULE NEXT MEETING

The next meeting is scheduled for September 12, 2016 at 7:00 p.m. (a week later than usual, due to Labor Day holiday).

A motion was made, seconded and passed that the meeting be adjourned.

Pat Payne, Secretary