

November 9, 2015

The regular meeting of the Seward Civic Center Commission of the City of Seward, Nebraska was held on Monday, November 9, 2015 at 5:00 p.m. in the Board Room (Room Three) at the Civic Center, 616 Bradford Street. Present: Betty Jean Kolterman, Jan Matzke, John Owens, Juanita Goings, Janice Rolfsmeier. Absent: Gary Pomerence, Rich Endicott. Others in attendance: Manager Randy Sanley, Langworthy Trustee Steve Poots, Live in Caretaker Gary Wolter.

Notice of the meeting was given in advance thereof by posting in the following places. City Hall, Civic Center, and Seward Public Library. Availability of the agenda was communicated in the advance notice of this meeting. All proceedings, hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman Kolterman announced that a copy of the Agenda for this meeting is posted at the Civic Center, Seward Memorial Library and City Hall. A copy of the Open Meetings Act is posted in Room Three (south wall) for public inspection.

1. MANAGER'S REPORT

Manager Sanley notified the Commission of his cleaning carpets downstairs and the oven and stove in the basement kitchen. Sanley noted a request from Seward County Extension to use the Civic Center for the judging of 4-H clothing on Sunday, August 7, 2016 in conjunction with the Seward County Fair. Commissioners see no problem with the proposed usage. Sanley started setting up Christmas decorations, and Wolter reported he will set up a train display in the east fireplace room. Kolterman thanked Sanley and Wolter for their work in making a writing workshop a success—58 students and 7 teachers used the facility for the workshop.

2. LANGWORTHY TRUST REPORT

Chairman Kolterman noted a balance of \$955,687.79 in the Langworthy Trust, including a \$129,793.00 distribution on September 30, 2015.

3. REPORT ON HANDICAPPED ACCESSIBILITY BETWEEN TWO BUILDINGS

Owens presented a proposal from Architecture Etcetera regarding handicapped accessibility between the two Civic Center buildings. Meetings were held with representatives from Ayars & Ayars and Architecture Etcetera. The proposal included analysis, audit and program development in which representatives will help evaluate the needs of the Civic Center users and the Commission. Owens clarified that accepting this proposal would not actually change anything physically with the Civic Center, but rather help identify any areas of interest and criteria for any eventual request for proposals for a design/build, if needed.

Moved by Matzke, seconded by Goings, to accept the proposal from Architecture Etcetera. The motion carried.

4. NEW SHOWER STALL IN CARETAKERS' APT. - BIDS/ACTION

Sanley explained only one proposal had been received for installation of a new shower stall in the caretakers' apartment, although multiple proposals were requested. Sanley felt he could purchase a stall on his own and have a licensed plumber install it. Sanley will continue sorting out bids and options.

5. CONSENT ITEMS

Moved by Rolfsmeier, seconded by Matzke, to approve the consent items (Minutes, Claims, Financial Report). The motion carried unanimously.

The next regular meeting is scheduled for January 11, 2016.

The meeting was adjourned at 5:35 p.m.

John Owens, Secretary