

SEWARD MEMORIAL LIBRARY BOARD MEETING

Tuesday, December 8, 2015 4:30 PM

Board Members Present: Bruce Creed, Stephanie Croston, Bob Dahms, Juanita Hill, and Nancy Lamberty.

Absent: None.

Also: Barbara Pike, Councilman, Becky Baker, Library Director.

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, County Courthouse, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY

The meeting was called to order at 4:35 p.m. by Chairman Juanita Hill, who highlighted the availability of the Open Meetings Act.

2. LIBRARIAN'S REPORT

A. Programs:

Many December special programs are being held this month; a calendar of events is available for your review. Staff continues to plan for regular and special spring programs.

Upcoming book group titles are:

Midday Mysteries: The Big Book of Christmas Mysteries edited by Otto Penzler

Best of NYT: The Lowland by Jhumpa Lahiri

Random Reads: The Christmas Box by Richard Paul Evans

The Library sent out 259 *Leading to Reading* cards last month.

B. Operations:

E-rate Application: The e-rate program is very different this year, though the reductions in phone discounts continue to exist. These discounts will continue to decline until no phone discounts are received at all, only Internet discounts. Bad news for future budgets!

Active Shooter Training: Chief of Police Alan Baldwin will conduct this with library staff on Wednesday, December 16 at 8:00 a.m. If any Board member is interested in attending, I will check into CE hours for you with NLC.

Youth Services Grant: Seward did receive a partial grant from the Nebraska Library Commission to purchase AWE equipment and we also received what was requested from the Seward Foundation. Some equipment has already arrived and the rest was shipped Monday. Money was not received from the Nebraska Library Commission for the table and chairs and some of the publicity funds. The Seward Foundation may vote to make up the \$600 that was not received from the state, but we've not gotten the final word on this yet. We will use existing furniture if needed, but the technology will not be secured to that – we don't want to drill holes in the new children's furniture.

Building: Once again a few roof leaks have appeared. Staff will try to get these repairs lined up before things worsen. The outdoor sign along Highway 15 is being repaired and should be back in place soon, hopefully by the end of this week. Cross & Sons from out by the Interstate is doing the work for this, at a much more reasonable price than the original sign company that created it.

Radio story: The Nebraska Public Radio interviews played the week of Thanksgiving. If you want to listen to them they are searchable on their website. They seemed to go well.

Newspaper microfilm project: Staff met with Kevin Zadina from the Seward County Independent about this project. He indicated he would get us some kind of release form listing what the library could post online, but so far this has not been received. Fund-raising for this project is on hold until we have all the pertinent information about what is allowed.

Friends of Seward Library: They are currently hosting a fundraiser, selling Yankee Candles online. If you are interested in this at all, please talk to staff soon. They will also be sending in a special book order this Friday, so if you want to take advantage of that let staff know that as well.

C. Statistics:

Circulation for the previous month is down 1,955 from last month and down 968 from last year. Circulation for the previous 12 months now totals 112,184, not including OverDrive use. The collection now stands at 57,264 items not counting OverDrive resources.

Attendance for last month is down 2,022 from last month and down 528 from last year.

Computer use was down 173 from last month and down 20 from last year.

3. TECHNOLOGY PLAN-Review and approve

Creed made a motion and Croston seconded to approve the technology plan as presented. Voting aye: Creed, Croston, Dahms, Hill and Lamberty. Voting nay: none. Absent and not voting: none. Motion carried.

4. 2016 CALENDER

Baker presented a draft of the 2016 calendar for review. It was suggested that in addition to the City holidays, the library be closed on Sundays from May 1 through August 14 for summer hours, Easter Sunday, Labor Day weekend Sunday, at 5:00p.m. the night before Thanksgiving, and December 24, 25, 31 and January 1. Creed made a motion to accept. Dahms seconded the motion. Voting aye: Creed, Croston, Dahms, Hill and Lamberty. Voting nay: none. Absent and not voting: none. Motion carried.

5. CONSENT ITEMS

Lamberty moved and Creed seconded that consent items a, b, & c be approved. Voting aye: Creed, Croston, Dahms, Hill and Lamberty. Voting nay: none. Absent and not voting: none. Motion carried.

Meeting adjourned at 4:43 PM.

Respectfully submitted,
Stephanie Croston, Secretary