

SEWARD MEMORIAL LIBRARY BOARD MEETING

Tuesday, August 9, 2016 4:30 PM

Board Members Present: Stephanie Croston, Bruce Creed, Bob Dahms, Juanita Hill, and Nancy Lamberty.

Absent: None.

Also: Becky Baker, Library Director.

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, County Courthouse, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY

The meeting was called to order at 4:35 p.m. by Chairman Juanita Hill, who highlighted the availability of the Open Meetings Act.

2. LIBRARIAN'S REPORT

A. Programs: Summer programs are finished now except for the reading clubs, which end tomorrow at 6:00 p.m. Reading club awards will be given out at the Seward County Fair at 2:00 p.m. this Friday. Next month a numerical summary of the programs will be available, though July numbers seem pretty low compared to last year.

Upcoming book group titles are:

Midday Mysteries: American Assassin by Vince Flynn

Best of NYT: The Boys in the Boat by Daniel Brown

Random Reads: The English Teacher by Lily King

Author Suzi Parron will speak about her second barn quilt book on Sunday, August 28 at 2:00 p.m. Upcoming adult programs for All Seward Reads Together include a presentation on the Justice Center on August 25 at 6:30 p.m., a community book discussion on September 12 at 7:00 p.m., and a talk about crimes in Seward County and historic Nebraska on October 2 at 2:00 p.m. On September 29 at 2:00 p.m. Karen Shoemaker, the author of this year's One Book, One Nebraska title The Meaning of Names, will speak.

The Library sent out 245 *Leading to Reading* cards last month.

B. Operations: Friends of Seward Library: They held another successful 4th of July book sale, and because so many books had been donated the sale room was kept open the week following the 4th. The total sale amount was around \$1,500. They are planning this year's Décor Days for the end of September/early October and hope that this year is another success as well. Their fall meeting will be held towards the end of August.

Seward Library Foundation: This group has a new website and they are working on the Preserving Seward County's History project. They have printed a PR card which includes a section to return with donations and they hope that this will be very successful. The Independent plans to run a story on this in the near future.

Membership Policy Clarification: A patron who lives out of city limit who rents business space inside city limits has asked for clarification as to whether this qualifies for a free library card here. We have allowed non-resident owners (but not renters) of business property in Seward to get free cards in the past. Residential renters do get free library cards. The Board requested that this topic be an active item on next month's agenda.

Facilities: Staff requests permission to post things on the west wall of the lower level Conference Center since it is covered with carpet that would allow for this, and suggests the Facilities Policy be revised to allow it. The policy's annual review is scheduled for later at this meeting.

The new art in Meeting Room A is a memorial gift honoring Eileen Dittmar.

The Guidelines for Patron Behavior still restricts the food and drink policy that was recently updated. This needs to be updated. Creed moved seconded by Lamberty that the wording from the Physical Facilities policy B, 3, be used to update number 7 in the Guidelines for Patron Behavior. Voting aye: Creed, Croston, Dahms, Hill and Lamberty. Voting nay: none. Absent and not voting: none. Motion carried.

S150 Committee: The next meeting of this committee will be held tonight at 7:00 p.m.

C. Statistics: Circulation for last month is down 2,356 from the previous month and down 1,695 from last year. Circulation for the previous 12 months now totals 110,396, not including OverDrive use. The collection now stands at 55,729 items not counting OverDrive resources.

Attendance for last month is down 2,024 from the previous month and down 1,118 from last year.

Computer use was up 13 from last month and down 52 from last year.

3. 2016-17 BUDGET-Update on status and any resulting actions required

Baker shared the current proposed budget and invited the Board to a budget work session on Tuesday, August 16 at 5:00pm.

4. ANNUAL POLICY REVIEW-Personnel, Facilities, Intellectual Freedom

All policies were reviewed; no changes were suggested for the Personnel or Intellectual Freedom Policies. After review of the Facilities Policy was complete, two changes were suggested. Dahms moved, Creed seconded to add "except on the west wall of the lower level conference center, staff permission is required before mounting or affixing anything." to the end of C. 7. c. and to remove the sentence

referring to benefactor items in the Genealogy Room from E. 1. since this is no longer the case. Voting aye: Creed, Croston, Dahms, Hill and Lamberty. Voting nay: none. Absent and not voting: none. Motion carried.

5. ANNUAL BYLAWS REVIEW

After review of the bylaws, Lamberty moved, seconded by Creed to change "first" to "regular" in Article II and "at a regular" to "at the regular" in Article VIII. Voting aye: Creed, Croston, Dahms, Hill and Lamberty. Voting nay: none. Absent and not voting: none. Motion carried.

6. REVIEW OF DUTIES AND ELECTION OF OFFICERS

Duties of officers were reviewed. Lamberty made a motion to retain the current slate of officers. Dahms seconded the motion. Voting aye: Creed, Croston, Dahms, Hill and Lamberty. Voting nay: none. Absent and not voting: none. Motion carried.

7. CONSENT ITEMS

Dahms moved and Creed seconded that consent items a, b, & c be approved. Voting aye: Creed, Croston, Dahms, Hill and Lamberty. Voting nay: none. Absent and not voting: none. Motion carried.

Meeting adjourned at 5:22 PM.

Respectfully submitted,
Stephanie Croston, Secretary