

November 14, 2016

The regular meeting of the Seward Airport Authority was held on Monday November 14, 2016 at 5:30 p.m. The meeting was held at the Seward Airport Authority Terminal Building, 1251 - 280th Road, Seward, Nebraska. Members present: Erich Helge, A. J. Herrold , Ken Norseen, Marvin Siefert, Alan Weigle. Also in attendance were Airport Manager Greg Whisler and Ryan L. Burger with Gabriel, Burger & Else, CPA, PC.

## NOTIFICATION OF OPEN MEETINGS ACT

Notice of the meeting was given in advance thereof by posting in the following places: City Hall, County Courthouse, and Seward Airport Terminal. Availability of the agenda was communicated in the advance notice of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### **THE PLEDGE OF ALLEGIANCE**

Chairman Erich Helge announced that a copy of the Agenda for this meeting is posted at City Hall, County Courthouse, and Seward Airport Terminal and that copies are available at the meeting for anyone from the public. A copy of the Open Meetings Act is also posted in the meeting room for public inspection.

### **1.0 2015 – 2016 AUDIT REVIEW**

Ryan Burger, CPA, presented the Basic Financial Statements and accompanying Independent Auditor's Report for the Year ended September 30, 2016 and 2015. Ryan then presented the Exit Conference-Agenda and discussed the list of findings.

### **2.0 REPORT FROM MANAGER ON AIRPORT OPERATIONS AND CORRESPONDENCE**

Fuel pump readings were given: 100 LL: 78,337 and Jet A: 20,056 which represent a sale of 1293 gallons of 100 LL and 40 gallons of Jet A.

Greg stated that the tractor blade hydraulic cylinder has been repaired by Precision Machine, the dump truck is being readied for snow removal operation, continued fence work is being accomplished by Trevor Klimm on the west side of the airport and new entrance doors have been installed on the terminal building.

The Nebraska Department of Aeronautics was out and completed the joint sealing of the entire taxiway, turn-around areas and new concrete in front of the terminal building.

### **3.0 FARM LEASE BID OPENING**

The land lease notice had been printed in the Seward Independent and ran from October 5 through November 9, 2016. Six bid packages were picked up and four written bids were received. The four sealed bid envelopes were opened during the meeting. A. J. Herrold moved, seconded by Alan Weigle, to accept the high bid of \$33,957 for a 3-year lease of 134.75 acres. All members present voted aye.

#### **4.0 TRACTOR LOAN/PURCHASE**

The Authority continued discussion of the current ownership position of the tractor. Erich Helge stated that a \$60,000 payment has been made toward the loan of the tractor.

#### **5.0 CHRISTMAS AT THE AIRPORT**

The Authority discussed ideas.

#### **6.0 CAPITAL IMPROVEMENT COMMITTEE**

The Authority continued discussion on the need to make airport fence repairs. They also discussed whether the airport needed to continue operation of the Non-Directional Beacon. With the advent of GPS WAAS navigation, the airport has seen less usage of the NDB. A. J. Herrold moved, seconded by Ken Norseen, to discuss with the NDA the removal of the NDB. The Authority continued discussion and A. J. Herrold moved, seconded by Ken Norseen, to amend the motion to allow for negotiation with the NDA to maintain the NDB at a reduced cost. All members present voted aye.

#### **7.0 CONSENT AGENDA**

A. J. Herrold moved, seconded by Ken Norseen, to approve the following consent items.

- a. Approval of minutes from last meeting
- b. Claims
- c. Review of fuel pump reading
- d. Review of Monthly Treasurer's Report
- e. Infrastructure Cost Items reimbursable to Authority

All members present voted aye.

The meeting was adjourned at 7:24 p.m.

I, Alan Weigle, Secretary of the Seward Airport Authority of the City of Seward, Nebraska hereby certify that the above is a true and correct copy of the minutes from the November 14, 2016 meeting.