

May 9, 2016

The regular meeting of the Seward Airport Authority was held on Monday May 9, 2016 at 5:30 p.m. The meeting was held at the Seward Airport Authority Terminal Building, 1251 - 280th Road, Seward, Nebraska. Members present: Erich Helge, A. J. Herrold, Ken Norseen, Marvin Siefert, Alan Weigle. Also in attendance were Airport Managers Greg & Terri Whisler.

## NOTIFICATION OF OPEN MEETINGS ACT

Notice of the meeting was given in advance thereof by posting in the following places: City Hall, County Courthouse, and Seward Airport Terminal. Availability of the agenda was communicated in the advance notice of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### **THE PLEDGE OF ALLEGIANCE**

Chairman Erich Helge announced that a copy of the Agenda for this meeting is posted at City Hall, County Courthouse, and Seward Airport Terminal and that copies are available at the meeting for anyone from the public. A copy of the Open Meetings Act is also posted in the meeting room for public inspection.

### **1.0 REPORT FROM MANAGER ON AIRPORT OPERATIONS AND CORRESPONDENCE**

Fuel pump readings were given: 100 LL: 70,981 and Jet A: 18,911 which represent a sale of 118 gallons of 100 LL and 51 gallons of Jet A.

The Nebraska Dept. of Aeronautics was at the airport for their crack and joint program sealing the joints around the T-hangar areas on May 3 and 4, 2016.

Greg stated that the rock needed for the entrance road has been ordered.

Diesel and gasoline were delivered today by the Farmers Co-Op.

Terri spoke of preparations taking place for the 4th of July Air Show. She stated that the Boy Scouts and Civil Air Patrol have agreed to help in parking, the PA system rental has been confirmed and portable restrooms are confirmed. Terri is waiting for confirmation of the traffic cone order that had been placed last year.

The Midwest Aerobatic competition is scheduled for June 24-26, 2016.

### **2.0 JULY 4, 2016 AIR SHOW**

Preparations and discussion were held during the Manager's Report.

### **3.0 ANTIQUE AIRCRAFT FLY-IN**

The Authority continued discussion of preparations for the annual Nebraska Aircraft Association fly-in to be held at the Seward Municipal Airport on August 26-28, 2016.

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#### **4.0 2016 – 2017 BUDGET**

The Authority reviewed the 2016-2017 Budget and will meet Monday, May 23, 2016 at 5:30 to continue discussion.

#### **5.0 TRACTOR LOAN**

Marvin Siefert stated that there has been no notice that the loan agreement will be changing.

#### **6.0 CAPITAL IMPROVEMENT COMMITTEE**

A. J. Herrold presented a list of previously discussed airport improvements. The Authority continued discussion and approved the purchase of a small tractor sprayer and new fueling ladder. The Authority also agreed to pursue quotes on having a concrete pad poured for the garbage dumpster, a sidewalk poured in front of the terminal building and for additional parking at the terminal building. The Authority agrees to approve a quote not to exceed \$1,000 to have the concrete sidewalk poured. The Authority discussed and has placed a \$5,000 limit on the above-listed airport improvement purchases and improvements.

#### **7.0 CONSENT AGENDA**

Ken Norseen moved, seconded by A.J. Herrold, to approve the following consent items.

- a. Approval of minutes from last meeting
- b. Claims
- c. Review of fuel pump reading
- d. Review of Monthly Treasurer's Report
- e. Infrastructure Cost Items reimbursable to Authority

All members present voted aye.

The meeting was adjourned at 6:32 P.M.

I, Alan Weigle, Secretary of the Seward Airport Authority of the City of Seward, Nebraska hereby certify that the above is a true and correct copy of the minutes from the May 9, 2016 meeting.