

June 1, 2015

The quarterly meeting of the Seward Cemetery Board was held at 7:00 p.m. on Monday, June 1, 2015 at the Seward Civic Center, 616 Bradford Street, Seward, Nebraska. Members present were: Roger Glawatz, Kenneth Meyer, Claudia Horton, Greg Zabka, Pat Payne, Rick Endicott. Absent: None. Also present were: Public Properties Caretakers II Matthew French and Daniel Duffek, Councilmember Richard Hans.

Notice of the meeting was given by posting in the following places: City Hall, Seward Memorial Library, and Seward County Courthouse. All proceedings are recorded in the minutes and the meeting is open to the public. Chairperson Meyer reported that a copy of the Open Meetings Act is at the Civic Center and all other public places mentioned above for public inspection.

Chairman Glawatz announced that a copy of the Agenda for this meeting is posted at City Hall, Seward Memorial Library, Seward County Courthouse and at the Seward Civic Center. A copy of the Open Meetings Act is posted at these locations for public inspection.

1. DISCUSSION/ACTION WITH CITY STAFF

a. 2015-2016 Cemetery Budget

The department is considering a snowplow and a lawnmower vacuum for leaf pickup in the 2015-2016 Budget.

b. Columbia Avenue Building Lot Sales Update

Chairman Glawatz stated Carol Knisley has offered \$35,000 for Lot 3 of the six building lots for sale on North Columbia Ave. Discussion was held, with Meyer moving, seconded by Horton, to counter offer a price of \$37,000. The motion carried. The recommendation will be forwarded to the City Administrator and John Hughes for consideration.

c. Damaged headstones in Greenwood Cemetery

The complaining party is satisfied and has conveyed this to the cemetery workers.

d. Other Updates from Staff & Questions from Board Members

All three cemeteries look very good.

2. REVIEW OF ORDINANCE 2-601 & ELECTION OF CHAIRMAN, VICE CHAIRMAN & SECRETARY

Meyer moved, seconded by Payne, to nominate Roger Glawatz as Chairman. Motion carried unanimously.

Zabka moved, seconded by Horton, to nominate Payne as Secretary. Motion carried unanimously.

3. SCHEER & REYNOLDS (VETERANS' SECTION) & OTHER ADDITIONS RULES & REGULATIONS

a. Date to present Rules & Regulations to Council

Final improvements to the Veterans' Section are complete, with the remainder of the additions, where a few changes need to be completed. Meyer would like the rules and regulations to be reviewed by the Council by the third week of September, 2015, with the Cemetery Board to review at the Board's regular meeting on September 14, 2015.

b. Recommendations of cemetery charges, i.e., space costs, etc.

June 1, 2015

Discussion was held on perpetual care, and Chairman Glawatz will inquire as to the amount of money in the perpetual care fund and when funds were expended from perpetual care. If the Cemetery Board decides to complete any more improvements, more revenue will be needed. The Board discussed the prices charged for the Seward cemeteries and realized that Seward is on the low end of cities of comparable size. Discussion was held concerning Sunday/holiday funerals and possible changes in the future. These items will be discussed at the September meeting.

4. SCHEER & REYNOLDS ADDITIONS - FUTURE DEVELOPMENT

- a. Final improvements of Veterans' Section
- b. Development of remainder of Addition

Discussion was held regarding future surveying, roads and other amenities. A lot of these items will be dependent upon the sale of the building lots on North Columbia Avenue.

5. MINUTES

A motion was made by Endicott, seconded by Meyer, to approve the March 2, 2015 minutes. Motion carried.

6. SCHEDULE NEXT MEETING

The next meeting is scheduled for September 14, 2015 at 7:00 p.m.

The meeting was adjourned in a motion by Payne, seconded by Endicott. Motion carried.

Greg Zabka, Secretary