

May 9, 2016

The regular meeting of the Seward Civic Center Commission of the City of Seward, Nebraska was held on Monday, May 9, 2016 at 5:00 p.m. in the Board Room (Room Three) at the Civic Center, 616 Bradford Street. Present: Betty Jean Kolterman, Rick Endicott, Juanita Goings, Gary Pomerence, Sue McHugh, Jan Matzke, John Owens. Absent: None. Others in attendance: Manager Randy Sanley, Liv ein Caretaker Gary Wolter, Seward County Chamber & Development Partnership Director Jonathan Jank.

Notice of the meeting was given in advance thereof by posting in the following places. City Hall, Civic Center, and Seward Public Library. Availability of the agenda was communicated in the advance notice of this meeting. All proceedings, hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman Kolterman announced that a copy of the Agenda for this meeting is posted at the Civic Center, Seward Memorial Library and City Hall. A copy of the Open Meetings Act is posted in Room Three (south wall) for public inspection.

1. MANAGER'S REPORT

Manager Sanley reported that lawn sprinklers have been checked, with one leak being fixed and requesting Merle's Garden Center to fix another leak on the main line. Merle's also adjusted several sprinkler heads. Manager Sanley also started all air-conditioning units. He noted difficulty with the units in the auditorium, with a call being made to have them repaired. He also replaced the stove in the apartment with one purchased from Sears for \$499.00. Manager Sanley also reported mowing, trimming and cleaning the double-hung windows.

2. LANGWORTHY TRUST REPORT

Ken Morgan introduced himself to the Commission and reported regarding Steve Poots' resignation due to health reasons. Mr. Morgan noted his involvement with the Commission and the Langworthy Trust over the years and notified the Commission of his appointment as trustee by the court. At present, a balance of \$843,668.94 was reported in the Langworthy Trust.

3. REPORT ON HANDICAPPED ACCESSIBILITY BETWEEN TWO BUILDINGS

Owens briefed the Commission on progress on handicapped accessibility between the two Civic Center buildings, noting efforts to contact representatives from all organizations utilizing the Civic Center facilities. He was disappointed in the survey responses, and has been in contact with the appointed committee and with Todd Ommen regarding ways to solicit more responses. Owens forwarded the surveys to Ommen for his review, noting more requests for surveys may be forthcoming after the review. Owens will also be meeting with the Seward County Chamber and Development Partnership (SCCDP) on May 10 to discuss their needs in more detail.

4. SIDEWALK REPLACEMENT

Manager Sanley reported three areas of sidewalk needing repair: one by the Chamber sign caused by a nearby tree, one by the east porch and one to the west of the property. Sanley requested bids and presented two (Schaefer Concrete--\$1,980.00; Blue Valley Contracting--\$2,165.00) for the removal and replacement of the three areas.

Moved by Matzke, seconded by McHugh, to award the bid for sidewalk replace to Schaefer Concrete for \$1,980.00. The motion passed unanimously.

5. GALLERY LIGHTING COSTS

Manager Sanley reported working with Verle Wiemer of AES Lighting Group, and obtaining a bid through them from Cory Mueller of Blue River Electric for tracking lighting, adjustable lights and replacement of several bulbs with LED lights for \$2,875.00.

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Goings moved, seconded by McHugh, to award the bid to Blue River Electric and AES Lighting for the above-mentioned lighting improvements in the amount of \$2,875. After discussion, Goings withdrew her motion to allow Manager Sanley to seek at least one more bid for the lighting.

6. GREAT PLAINS COMMUNICATION FIBER INTERNET

Manager Sanley discussed the current services and fees provided to the Civic Center through Windstream Communications, including three business lines, two business broadband lines, and one extra connect for the auditorium wifi at a cost of \$375 per month. He then introduced SCCDP President Jonathan Jank to discuss the proposed change. Jank informed the Commission of Great Plains Communications to bring fiber optic cables to the Seward business district, including the Civic Center. The new service would provide six phone lines to allow three to be used by each organization and faster download and upload speeds. The costs and services would be split between the Civic Center and SCCDP, with a cost of approximately \$132 per month, plus taxes and fees.

Owens moved, seconded by Matzke, to approve the new contract with Great Plains Communications, and after further discussion, the Commission approved the motion unanimously.

7. PROPOSED 2016-2017 BUDGET

Manager Sanley noted the current budget and the expenditures during the last fiscal year are less than the current \$160,000.00 operating budget. The Commission discussed the non-operating budget in regard to the planning being done.

Moved by Matzke, seconded by McHugh, to approve a proposed budget of \$160,000.00 for operating expenses and \$115,000 for non-operating budget. The motion passed unanimously.

8. CONSENT ITEMS

A motion was made by McHugh, seconded by Endicott, to approve the consent items (Minutes, Claims, Financial Report). The motion carried unanimously. Owens asked if members were okay if minutes, agenda and other meeting items were emailed. All members were fine with this arrangement, and Owens will notify the City

The next regular meeting is scheduled for July 11, 2016.

The meeting was adjourned at 5:50 p.m..

John Owens, Secretary