

July 13, 2015

The regular meeting of the Seward Civic Center Commission of the City of Seward, Nebraska was held on Monday, July 13, 2015 at 5:00 p.m. in the Board Room (Room Three) at the Civic Center, 616 Bradford Street. Present: Betty Jean Kolterman, Gary Pomerence, Rick Endicott, Jan Matzke, Janice Rolfsmeier. Absent: John Owens. Others in attendance: Manager Randy Sanley, Langworthy Trustee Steve Poots, Livein Caretaker Gary Wolter, Seward County Economic Development Director Jonathan Jank.

Notice of the meeting was given in advance thereof by posting in the following places. City Hall, Civic Center, and Seward Public Library. Availability of the agenda was communicated in the advance notice of this meeting. All proceedings, hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman Kolterman announced that a copy of the Agenda for this meeting is posted at the Civic Center, Seward Memorial Library and City Hall. A copy of the Open Meetings Act is posted in Room Three (south wall) for public inspection.

#### 1. MANAGER'S REPORT

Manager Sanley reported that the toilets have been repaired, with work to be done on leaky faucets. Forty new chairs have arrived. Some extra metal chairs have been put in the East Fireplace Room closet. Some of these will be moved to the A/V room. A suggestion was made that some extra metal folding chairs and other excess items be placed on a City auction.

Moved by Matzke, seconded by Rolfsmeier, to put the extra metal chairs and other excess items on a City auction. The proceeds would be used for the Civic Center. All members presented voted aye.

#### 2. LANGWORTHY TRUST REPORT

The balance of the Langworthy Trust as of June 30, 2015 was \$842,173.67.

#### 3. REPORT ON HANDICAPPED ACCESSIBILITY BETWEEN TWO BUILDINGS

Handicapped access development will be moved to the 2015-2016 plans. Steve Poots suggested that some tests be completed to observe the difficulty entering the west building. Wider, self-opening doors need to be installed. Access between buildings will also be included in the 2015-2016 Budget.

#### 4. SURVEY ON BUILDING PURCHASE - UPDATE

Chairman Kolterman has composed a survey to be sent to all organizations using the Civic Center. Some of the items on the survey include name of organization, purpose, frequency of use, frequency of equipment use and set-up requirements, whether use is regularly scheduled or if each use is arranged with the Manager.

#### 5. POSSIBLE BUILDING PURCHASE - UPDATE

Jonathan Jank, Seward County Economic Development Director, discussed the proposed purchase of the Jones Bank Annex building at the northeast corner of Roberts and North 6th Street (same block as present Civic Center with address of 341 North 6th Street). The Seward Area Chamber of Commerce and Economic Development would like to share space, as they often work together on projects. A grant request for partial purpose for the building was denied. The Civic Center Commission is being asked to buy the land for \$90,000. The Commission asked Mr. Jank to return for a special meeting on August 10 to report back on questions. Some of the questions include the condition of the building, cost of maintenance, whether the Civic Center personnel would be in charge of maintenance, and plans for paying for the amount the grant would have covered. According to the Langworthy will, the Commission cannot purchase buildings, but can purchase land.

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6. CAPITAL IMPROVEMENTS ITEMS - REVIEW

A grant has been written by the City for capital improvement for handicapped accessibility to the Civic Center. If approved, it would cover a portion of the cost. No further action will be taken until the results of the grant are known

7. 2015-2016 BUDGET

No discussion was held.

8. CONSENT ITEMS

Moved by Rolfsmeier, seconded by Endicott, to approve the consent items (Minutes, Claims, Financial Report). The motion carried unanimously.

The next regular meeting is scheduled for September 14, 2015. A special meeting will be held on August 10, 2015.

The meeting was adjourned.

Jan Matzke, Acting Secretary