

September 14, 2015

The regular meeting of the Seward Civic Center Commission of the City of Seward, Nebraska was held on Monday, September 14, 2015 at 5:00 p.m. in the Board Room (Room Three) at the Civic Center, 616 Bradford Street. Present: Betty Jean Kolterman, Jan Matzke, John Owens, Juanita Goings. Absent: Gary Pomerence, Janice Rolfsmeier, Rich Endicott. Others in attendance: Manager Randy Sanley, Langworthy Trustee Steve Poots, Livein Caretaker Gary Wolter, Pub. Fac./CIP/GIS Director John Hughes.

Notice of the meeting was given in advance thereof by posting in the following places. City Hall, Civic Center, and Seward Public Library. Availability of the agenda was communicated in the advance notice of this meeting. All proceedings, hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman Kolterman announced that a copy of the Agenda for this meeting is posted at the Civic Center, Seward Memorial Library and City Hall. A copy of the Open Meetings Act is posted in Room Three (south wall) for public inspection.

#### 1. MANAGER'S REPORT

Manager Sanley reported the loss of a tree west of the auditorium due to wind. Sanley took care of the removal. Sanley also purchased an aerator to pull behind the mower. Sanley continues to work on minor maintenance issues as they arise.

Endicott is present at 5:04 p.m.

#### 2. LANGWORTHY TRUST REPORT

Trustee Poots noted a September 30, 2015 balance of \$806,497.12 in the Langworthy Trust.

#### 3. REPORT ON HANDICAPPED ACCESSIBILITY BETWEEN TWO BUILDINGS

Owens briefed the Commission on efforts to contact numerous engineering/design/construction firms. A time has been set to meet with representatives from one firm on Friday, September 25, 2015 at the Civic Center. It was also mentioned the handicapped door button on the northeast entrance has been working inconsistently. Sanley will work with the City to find a contractor in order to fix the issue.

#### 4. CAPITAL IMPROVEMENTS ITEMS

No report was given on this item.

Hughes left the meeting at 5:14 p.m.

#### 5. NEW SHOWER STALL IN CARETAKERS' APT.

The livein caretakers had approached Sanley about mold in the apartment shower. A motion was made by Matzke, seconded by Goings, that the shower be replaced in the livein caretakers' apartment. The motion passed unanimously. (Sanley asked H & S Plumbing to send a quote, and the Commission asked that several quotes be obtained.)

#### 6. CONSENT ITEMS

Owens asked to have the first sentence in paragraph three under the second agenda item from the Special Commission minutes from August 10, 2015 changed from "Steve Poots shared with the Commission findings after discussion with JEO that ADA is not insisting on the issue; but rather, it is something that JEO considered with all other items as it created a plan to connect the two sides of the building." to "Steve Poots shared with the Commission findings after discussions with JEO that ADA is not insisting on a specific plan because there are a variety of options that could be considered."

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Moved by Matzke, seconded by Goings, to approve the consent items (Minutes--with correction, Claims, Financial Report). The motion carried unanimously.

The next regular meeting is scheduled for November 9, 2015.

The meeting was adjourned at 5:19 p.m..

John Owens, Secretary