

CIVIL SERVICE COMMISSION MINUTES
March 25, 2015

The meeting of the Civil Service Commission was called to order at 5:00 p.m. by Chairman Alan Theobald. Commission Members present throughout the meeting were: Pat Ohlmann, Brad Bowen, Mary Meyer, Mike Hecker. Other officials present throughout the meeting were: Chief of Police Alan Baldwin, and Secretary/Chief Examiner Bonnie Otte recording the minutes. Absent: None.

Chairman Theobald announced that a copy of the Agenda for this meeting is posted on the front window of the Municipal Building and copies are available on the north wall where we have also posted a copy of the Open Meetings Act for public inspection.

1. REPORT ON STATUS OF POLICE OFFICER ELIGIBILITY LIST AND CONSIDERATION OF CREATING NEW ELIGIBILITY LIST

Secretary/Chief Examiner Otte reported that the Police Officer Eligibility List was down to four applicants. She stated the City could choose to be proactive and begin the process of establishing a new eligibility list as opposed to relying on the short list. However, this would require the request from Mayor Eickmeier to the Commission to begin the process. Otte suggested the Commission consider a motion authorizing that process to begin upon the Mayor's request. The Commission would not need to convene to act upon the Mayor's request, if the Commission had already given the authorization.

Chief of Police Baldwin stated there are currently no openings in the Police Department.

Commission Member Hecker made a motion, seconded by Commission Member Meyer, that should Mayor Eickmeier determine the current police officer eligibility list to be too short and requests the Civil Service Commission to begin the process of creating a new list, that the City be authorized to begin the process for creating said list without additional authorization from the Commission.

Aye: Meyer, Ohlmann, Bowen, Hecker, Theobald

Nay: None

Absent: None. Motion carried.

There was brief discussion of adding additional screening criteria in order to lessen the number of applicants interviewing. No changes were made to the criteria.

2. REPORT FROM CHIEF OF POLICE ON DEPARTMENTAL ACTIVITIES

Chief Baldwin reported that Officer Zac Pilcher received a department commendation for conducting CPR on an individual, which saved a life and was presented with a Life-Saving ribbon at the Annual Employee Recognition Event in February. Chief Baldwin stated there is still one Officer out on medical leave with an anticipated return of April or early May. He stated he will be requesting funding to increase his sworn officer number in the next budget.

3. CONSENT AGENDA

A motion to approve the following consent agenda was made by Bowen, seconded by Ohlmann.

a. Minutes of June 19, 2014 meeting

Aye: Meyer, Ohlmann, Hecker, Bowen, Theobald

Nay: None.

Absent: None. Motion carried.

A motion to adjourn the meeting at 5:22 p.m. was made by Ohlmann, seconded by Bowen.

Aye: Hecker, Theobald, Ohlmann, Meyer, Bowen.

Nay: None.

Absent: None. Motion carried.