

## SEWARD MEMORIAL LIBRARY BOARD MEETING

Tuesday, October 11, 2016 4:30 PM

Board Members Present: Stephanie Croston, Bob Dahms, Juanita Hill, and Nancy Lamberty.

Absent: Bruce Creed.

Also: Becky Baker, Library Director.

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, County Courthouse, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### **1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY**

The meeting was called to order at 4:35 p.m. by Chairman Juanita Hill, who highlighted the availability of the Open Meetings Act.

### **2. LIBRARIAN'S REPORT**

**A. Programs:** Fall children's programs continue to go well. The computer classes were not being well attended so the last five weeks of the session will feature more "make and take" topics rather than technologic ones. Staff will monitor this interest to see if the switch was justified.

Upcoming book group titles are:

Midday Mysteries: The Cove by Ron Rash

Best of NYT: The Cove by Ron Rash

Random Reads: The Cove by Ron Rash

October is National Reading Group Month so all the book groups will meet together this Thursday after reading the same title.

On September 24 the library sponsored the second annual tailgate party at the library. It ran for two hours, which was an improvement over last year's four hours, and staff felt positive about the end result. An estimated 200 people attended even though the weather was rainy. The FireHouse Five and the high school cheerleaders and drum line were major hits, as was the free lunch. A request for next year is to NOT have this scheduled homecoming weekend – staff will try to remember this!

On September 29 author Karen Shoemaker spoke to 46 about The Meaning of Names, 2016's One Book, One Nebraska selection.

A representative from the Lincoln Stars hockey team made contact with the staff and would like to coordinate some activities in the coming months. There is a tentative plan for a November 10 "Meet the Stars" kind of evening. On Saturday, November 26 the library will host an afternoon holiday sing-along with the Firehouse Five and also a "come and go" craft station hour for kids – both a part of the city's Christmas Festival. Staff is also looking at some holiday craft programs for adults in December.

The Library sent out 227 *Leading to Reading* cards last month.

**B. Operations:** Friends of Seward Library: Décor Days brought in just over \$600 in donations this year. They currently are sponsoring a Yankee Candle fundraiser so if you know anyone interested in participating contact a Friends member for the information.

Facilities: A small roof leak damaged a ceiling tile last month. The roof installers believe it may be from wind driving rain under the cap since they find no holes in the roof; they will continue to monitor the problem. The fire alarm panel replacement was reviewed by a State Fire Marshal, who found a few other things which need to be changed while he was here. This will result in some additional costs to the library. The library's security camera system is nearly switched over to Bizco. Two wall mounted cameras are still on the old system as Bizco had to order different replacement cameras for these. The west door opener stopped working and had to be replaced and the drive up window buzzer also was replaced recently. Hopefully no more repairs for a long time!

S150 Committee: The next meeting of this committee will be held on October 20 at 7:00 p.m. No library staff will be present for this meeting as it is during the annual NLA conference. Staff has firmed up an outline of how the library can be involved. The Chautauqua activities for the library coordinate well with the anniversary of the city.

**C. Statistics:** Circulation for last month is down 999 from the previous month and down 807 from last year. Circulation for the previous 12 months now totals 109,867, not including OverDrive use. The collection now stands at 56,479 items not counting OverDrive resources.

Attendance for last month is up 286 from the previous month and down 695 from last year.

Computer use was down 60 from last month and down 118 from last year.

### **3. 2016-2018 Plan Update-review**

Baker presented the plan update to the Board. The additions include S150 and Chautauqua activities.

### **4. CONSENT ITEMS**

Dahms moved and Lamberty seconded that consent items a, b, & c be approved. Voting aye: Croston, Dahms, Hill and Lamberty. Voting nay: none. Absent and not voting: Creed. Motion carried.

Meeting adjourned at 4:45 PM.

Respectfully submitted,  
Stephanie Croston, Secretary