

## SEWARD MEMORIAL LIBRARY BOARD MEETING

Tuesday, November 8 2016 4:30 PM

Board Members Present: Bruce Creed, Stephanie Croston, Bob Dahms, Juanita Hill, and Nancy Lamberty.  
Absent: None.  
Also: Becky Baker, Library Director.

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, County Courthouse, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### **1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY**

The meeting was called to order at 4:35 p.m. by Chairman Juanita Hill, who highlighted the availability of the Open Meetings Act.

### **2. LIBRARIAN'S REPORT**

**A. Programs:** Fall children's programs finished last week except for the Pre-3 sessions that are meeting three times this week. The five weeks of make and take crafts have not seemed more popular than the computer topics. Staff will discuss this in greater detail at tomorrow's staff meeting. It might be that a saturation point has been reached and more individualized assistance is needed now.

Upcoming book group titles are:

Midday Mysteries: The Keeper of Lost Causes by Jussi Adler-Olsen  
Best of NYT: Home Front by Kristin Hannah  
Random Reads: How the Garcia Girls Lost Their Accents by Julia Alvarez

On Thursday November 10 the library is sponsoring a "Meet the Stars" event in partnership with the Lincoln Stars Hockey Team. A variety of activities will take place; staff hopes for a good turnout.

On Saturday, November 26 the library will host a holiday sing-along with the Firehouse Five from 1:30-2:30 as well as a "come and go" craft station hour for kids from 4:00-5:00. Staff continues to look at some holiday craft programs for adults in December.

The Library sent out 244 *Leading to Reading* cards last month.

**B. Operations:** Friends of Seward Library: They continue to sponsor a Yankee Candle fundraiser so if you know anyone interested in participating contact a Friends member for the information. This will run until January 9<sup>th</sup>.

Facilities: Nothing more with the roof has been noticed, though the last month has been unusually dry. The fire alarm panel replacement is complete, though the fire marshal is requiring that access doors to fire/smoke dampers be installed. This is a problem from the building's original construction so staff is working with the architects, the fire alarm company, and the local HVAC company to try to figure out who needs to do what. The security camera system has been replaced so it is all online now; staff will determine if the computer the cameras formerly used is usable somewhere else in the library.

S150 Committee: The next meeting of this committee will be held on November 16 at 7:00 p.m. at the library. Feel free to join us if you wish.

Program Opportunity: Marv Taylor has asked the library to participate in co-sponsoring an AARP program on safe driving that he would like to teach here at the library. A fee of \$15 for AARP members and \$20 for non-members is required. I mentioned to Marv that his publicity would need to include a scholarship of some kind for those who cannot afford the fee if he wanted the library to be the site for this. I am not sure I see how the library would partner for this other than to use our publicity avenues to encourage registrations. I told him that especially with the fee involved I wanted to run it past the Library Board.

Schedule: The library will be closed this Friday for Veteran's Day and will close at 5:00 p.m. on Wednesday November 23, plus be closed on November 24-25, for the Thanksgiving holiday.

Janitor: Bob is working some re-arranged hours, with permission, on a trial basis. He starts early in the morning to get bathrooms and vacuuming done before the library opens, instead of doing this after closing. So far it seems to be working well for all parties.

The Seward Library Foundation received \$5,000 for the "Preserving Seward County's History" project. The Seward Library Foundation will match. This donation will result in 80 additional newspaper reels being available online.

**C. Statistics:** Circulation for last month is up 288 from the previous month and down 251 from last year. Circulation for the previous 12 months now totals 109,616, not including OverDrive use. The collection now stands at 56,991 items not counting OverDrive resources.

Attendance for last month is down 612 from the previous month and down 230 from last year.

Computer use was up 5 from last month and down 102 from last year.

### **3. FISCAL YEAR REPORT**

Baker made the report available to the Board.

### **4. CONSENT ITEMS**

Lamberty moved and Creed seconded that consent items a, b, & c be approved. Voting aye: Creed, Croston, Dahms, Hill and Lamberty. Voting nay: none. Absent and not voting: none. Motion carried.

Meeting adjourned at 4:55 PM.

Respectfully submitted,  
Stephanie Croston, Secretary