

SEWARD MEMORIAL LIBRARY BOARD MEETING

Tuesday, June 14, 2016 4:30 PM

Board Members Present: Stephanie Croston, Bob Dahms, Juanita Hill, and Nancy Lamberty.

Absent: Bruce Creed.

Also: Becky Baker, Library Director.

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, County Courthouse, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY

The meeting was called to order at 4:35 p.m. by Chairman Juanita Hill, who highlighted the availability of the Open Meetings Act.

2. LIBRARIAN'S REPORT

A. Programs: Summer programs are going well so far. June 24 is the last day of the first session, and then other programs (LEGO Club, Chess, Maker Camp, etc.) will take place in July. The String Beans will perform on June 29th at 7:00 p.m. at the Bandshell. Fit4Seward ends July 1, though the games will be available for check-out until school begins.

Upcoming book group titles are:

Midday Mysteries: In the Woods by Tana French

Best of NYT: The Meaning of Names by Karen Gettert Shoemaker (OBON title)

Random Reads: The Homecoming of Samuel Lake by Jenny Wingfield

The program featuring Concordia University athletes only drew about 15 attendees, but the Clayton Anderson program that was held in partnership with Chapters Books and Gifts had around 75 in the audience.

The Library sent out 245 *Leading to Reading* cards last month.

B. Operations: 4th of July Sale: The used book bash will once again be held in the main level conference room from 9:00 a.m. until noon on the 4th. The sale will be set up on Friday, July 1 starting at 10:00 a.m. and will have to get cleaned up Tuesday July 5th, starting at 9:30 a.m. Board members are welcome to help at any time. Weeding is in progress for this, with the Non-fiction and A/V pretty much done and the Fiction just started. The Youth sections will be the last looked at for weeding.

Volunteer Update: Long-term volunteer Betsy Schmidt has retired from her volunteer work at the library. We would like to feature her in a future newsletter, or possibly the SCI, as she has done so much for the library during her time with us. A thank you from the Board might also be appreciated. Staff is considering training another volunteer in the multi-step process of getting the Leading to Reading cards ready to mail that Betsy did for us, or whether it should just be done as a staff task.

Strategic Plan: The Community Calendar committee will meet either June 23 or 24 at 8:00 a.m. to continue work on the calendar guidelines before they are made public.

S150 Committee: The next meeting of this committee will be held this Thursday evening.

Library Board Terms: Stephanie, Bob and Bruce were all re-appointed to the Library Board.

C. Statistics: Circulation for last month is up 1,975 from the previous month and down 161 from last year. Circulation for the previous 12 months now totals 111,827, not including OverDrive use. The collection now stands at 58,300 items not counting OverDrive resources.

Attendance for last month is down 1,422 from the previous month and up 194 from last year.

Computer use was down 109 from last month and down 8 from last year.

3. 2016-17 BUDGET-Current status

Baker shared the budget request for 2016-2017 as submitted. A City work session is scheduled for July 26 at 5:00pm.

4. PHYSICAL FACILITIES POLICY-Update and possible adoption, including personal use of meeting room(s)

Lamberty made a motion to accept all changes to policy as discussed last month. Dahms seconded the motion. Voting aye: Croston, Dahms, Hill and Lamberty. Voting nay: none. Absent and not voting: Creed. Motion carried.

5. ANNUAL POLICY REVIEW-Collection and Internet policies

After review of both policies, no changes were recommended at this time.

6. CONSENT ITEMS

Dahms moved and Lamberty seconded that consent items a, b, & c be approved. Voting aye: Croston, Dahms, Hill and Lamberty. Voting nay: none. Absent and not voting: Creed. Motion carried.

Meeting adjourned at 4:53 PM.

Respectfully submitted,
Stephanie Croston, Secretary