



City of Seward

City of Seward

Application to Construct Utilities in City Right-Of-Way

Job Address:				Permit No.	
Legal Description	Lot:	Block:	Addition:		Sub Type:
Describe Work:					
Applicant:		Address:		Phone:	
Contact Person:		Email:		Phone:	
Contractor:		Address:		Phone:	
Architect:		Address:		Phone:	
Utility Construction (Please check or fill in those that apply.)					
Construct:	Alter:	Repair:	Other:		
Natural Gas:	Sewer:	Water:	Electric:	Telecommunications:	Other:
Pipe Size & Type:		Overhead or U/G:		Voltage:	
Any other Additional Info:					
Proposed Method of Installation					
Open Trench:		Width:	Depth:		Length:
Continuous Bore:		Size:	Depth:		Length:
Encasement Pipe:		Size:	Depth:		Type:
Overhead:		Type:	Existing or new Poles:		Length:
Other:					
Approvals	Required	Received	Total Estimated Cost (within city limits)		
Plans Submitted	X		Trenching/Boring Fee (\$1.25 per Running Foot)		
Proof of Insurance	X		Permit Fee		
Other:			Permit Total		

PERMIT FEE Schedule
 \$0.00 to 500.00 = \$25.00
 \$500.01 to 5,000 = \$50.00
 \$5,001.00 to 10,000 = \$100.00
 \$10,001 to 50,000 = \$200.00
 \$50,000 to 100,000 = \$300.00
 Plus \$1.00 per 1,000 over \$100,000

NOTICE

The undersigned hereby agrees to comply in all respects with the provisions of the City Code and Zoning Ordinance of the City of Seward and agrees to hold and save the City of Seward harmless from any damages arising from defective construction or disrepair of utilities or damages from any sources arising from their construction, use, or maintenance, and further agrees to assume all liability for damages from any cause as stated above.

Signature of Applicant (Date)

City Administrator (Date)

Electric Department Approval (Date)

Water-Wastewater Approval (Date)

Plan Review Approval (Date)

Facilities Director Approval (Date)

UTILITY PERMIT REQUIREMENTS - CHECKLIST

1. The Applicant shall furnish the City of Seward with a Certificate of Insurance in accordance with the insurance requirements stated below, before starting any work on City right-of-way.
 - a. All Certificates shall be on the standard ACORD CERTIFICATE OF LIABILITY INSURANCE form, showing specific limits of insurance coverage, and showing the City of Seward as an additional insured.
 - b. All liability insurance policies shall be written on an "occurrence" basis only.
 - c. All insurance coverages are to be placed with Insurers authorized to do business in the State of Nebraska.
 - d. The minimum acceptable limits of coverage are as follows:

- Bodily Injury and Property Damage:	- \$1,000,000 each occurrence
	- \$2,000,000 aggregate
- Personal Injury Damage:	- \$1,000,000 each occurrence
- Contractual Liability:	- \$1,000,000 each occurrence
- Products Liability and Completed Operations:	- \$1,000,000 each occurrence
- Automobile Liability:	- \$1,000,000 each occurrence
- Worker's Compensation and Employer's Liability:	- \$1,000,000 each occurrence
2. Performance Bond is required.
3. The Applicant, or his Contractor, shall comply with all requirements of the Nebraska One-Call system, and shall notify the Digger's Hotline of Nebraska (1-800-331-5666) prior to any excavation in the City right-of-way. Damages to any utilities, either on or adjacent to City right-of-way, shall be repaired at the expense of the Applicant or his Contractor.
4. Future roadway construction work could necessitate relocation of utilities. Those utility relocation costs shall be borne by the utility owner, in conformance with Chapter 6 of the Seward City Code.
5. Areas disturbed during construction shall be restored to pre-construction condition as much as practical. This includes compaction of the backfill to a density equal to or greater than the surrounding soil, replacing road and driveway surfacing materials lost during construction, and seeding of disturbed areas.
6. Trees in the right-of-way shall be preserved wherever possible. Trees and brush removed to facilitate utility construction shall be properly disposed of.
7. Paved road crossings shall be dry bored. All utility pipes and encasements shall conform to Nebraska State Highway Standards.
8. All trenches shall be backfilled the same day the trench was excavated, except for the portion where the work is to be continued the next day. The portion left open for work continuation shall be protected by barricades and flashing lights at night. No open trenches in the roadway will be allowed at night.
9. All barricading, flagmen, warning signs, etc. shall conform to the current *Manual on Uniform Traffic Control Devices*.
10. No equipment shall be left unattended on public right-of-way. No equipment shall interfere with or block traffic control devices.
11. SUBMIT A SEPARATE SITE PLAN AND THREE (3) COMPLETE SET OF PLANS AND SPECIFICATIONS FOR ALL UTILITY CONSTRUCTION PROPOSED IN THE RIGHT-OF-WAY. INCLUDE SETBACK INFORMATION FROM R-O-W LINES AND SEPARATION DISTANCE FROM OTHER UTILITIES.
12. Other requirements by City of Seward:

City Use Only:	Water X-ing:	Seward X-ing:	Storm X-ing:	Road Culver X-ing:	Electric X-ing:
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